



Behaviour Policy

Policy for Alternative Provision Providers used by County Durham Schools

Reviewed:	Reviewed By:	
	Name:	Signature:
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Statement of intent

This policy intends to promote a positive approach to behaviour with an emphasis on praise, reward and encouragement, which will foster a secure, enjoyable learning environment.

Aims

To create a purposeful and happy atmosphere which will enable students to feel secure to develop as individuals we need to:

- acknowledge and value all achievements by students.
- encourage increasing independence and a sense of personal responsibility.
- consistently reinforce appropriate behaviour thus encouraging positive attitudes in students.
- take every opportunity to enhance self-esteem.
- encourage tolerance, kindness and respect for others as well as self-respect.
- work in partnership with visitors, parents/carers, school and other professionals.
- consistently apply the behaviour policy throughout the provision.

Expectations

Staff are expected to:

- have a good understanding of all the students in their care.
- plan to teach effective, relevant and stimulating sessions/activities which are well differentiated to meet the needs of all the students in their care.
- provide students with a good role model.
- develop the self-esteem of the students we work with.
- positively reinforce good behaviour.
- deal sensitively with negative behaviour.
- liaise with parents/school about behaviour.
- keep records of behaviour issues and/or incidents.

Students are expected to:

- be kind and caring towards one another.
- show respect for others.
- show respect for property.
- work with staff to modify their own behaviour if required.

Parents/Carers are expected to:

- be informed and supportive of aspects of their child's behaviour at the provision.
- be supportive of this Behaviour Policy.
- liaise with the provision where needed to support in the improvement of their child's behaviour.

Strategies to encourage positive behaviour

At Education Plus the following strategies are adopted and utilised consistently by staff to encourage positive behaviour amongst our students:

- Be positive and enthusiastic when working with students.
- Communicate high expectations of behaviour to students and expect them to be met.
- Set clear boundaries and establish routines.
- Use clear simple language.
- Look for opportunities to provide positive praise to students.
- Work as a team - use individual strengths and rotate staff when appropriate.
- Never talk about a student's behaviour in front of other students.

Sanctions for negative behaviour:

At Education Plus the following sanctions are used consistently by staff to respond to negative behaviour from students:

- Removal from activities and work on a one-to-one with staff.
- Shorter breaks given if unstructured time poses an issue.
- Liaise with school and agree an appropriate sanction in the event of a serious incident.

Recording and reporting incidents:

In the event of an incident, SLT must be notified immediately.

All incidents must be recorded and reported back to the school in which we are receiving students from. The procedure used to do this is as follows:

- Complete an Incident Report Form
- Report Form is then shared with SLT and Head of Site passes on to the Woodlands (in case of incident in that section of the provision) or Site Coordinator passes on to individual schools (if incident occurs in the schools provision), agreeing appropriate sanctions which are issued if necessary by the host schools.
- Contact is made with parents/carers to explain nature of incident and outcome

In addition to recording and reporting incidents back to individual schools, staff are also required to:

- Complete an Incident Report Form.
- Complete a Major Incident Report if a physical restraint has been used.
- In the event of an injury to a student, an Accident Form must be completed by staff and any evidence of the administration of first aid to be attached.
- In the event of an injury to a member of staff, an Accident Report Form must be completed by staff and any evidence of the administration of first aid to be attached.
- Update the incident log on the shared area, detailing date/involved students/nature of incident and outcome

Behaviour Tracking

The Centre Manager will conduct a regular review of the number of incidents which have occurred at the provision on at least a half termly basis. Staff will be informed of the findings of this review as well as relevant schools where concerns arise.